

## GoNavia Transit New Participant Setup Form

## Instructions

- Please print clearly. All information is required.
- Give this completed form to your Business Office Manager or fax this form to (425) 968-7587 by the 10<sup>th</sup> of the month.
- Once your record has been entered into Navia's system, you will receive a welcome email from Navia with instructions to log into the Navia system to place your order.
- Orders must be entered at Navia by the 20<sup>th</sup> of the month prior to the month you would like to receive benefits.

Last Name, First Name		Social Security Number	
Home Address (Street, City, State, Zip Code)			
Date of Birth (MM/DD/YYYY)	Phone Number	Email Address	

## Signature

<b>YES</b> , the above benefits have been explained to me and I elect to participate as indicated			
NO, the above benefits have been explained to me and I decline participation			
Employee Signature	Date		
X			